

School Advisory Commission
130 Main Street
Lake Geneva, WI 53147

Agenda Notes
May 13, 2026
6:00pm

Attendees Representing Term

Father Ray Guthrie-Pastor	
Dave Wieters- Principal	
Kirsten Janikowski- Chairperson	
Hans Hochstrasser- Vice Chairperson	2025-2
Kellen Patrick- Member at Large	2025-2
Rachel Lynch- Member at Large	2025-2
Heide Gaskins- Member at Large	2025-2
Kristen Wilson- Member at Large	2025-2

Roles:

Facilitator- Dave Wieters
Note Keeper- Kristen Wilson
Time Keeper-Kristen Wilson
Absent- Rachel Lynch and Heide Gaskins
Guests- Mrs. Glass

Meeting Objectives:

Objective 1- Review the Group's Meeting Norms
Objective 2- Prayer/Mission Statement
Objective 3- Approval of Previous Meeting Minutes
Objective 4- Visitor's Comments
Objective 5- Pastor's Report
Objective 6- Principal's Report
Objective 7- Teacher's Report
Objective 8- Executive Session

Prayer: All members

Mission Statement: Dave

Meeting Norms: Dave

Approval of the December SAC Minutes: The minutes were not approved from April. We did not have a quorum present.

Approval of the May Agenda: Kirsten, Kristen

Reports/Comments

Visitor's Comments:

Mrs. Glass was the teacher representative at this month's meeting. She reported that the teachers and staff were very grateful for everything the parents and Home and School did for them during teacher appreciation week. She said all the teachers and staff enjoyed the food, gifts and events. She said the students, parents, and Home and School made them feel so loved, special, and supported.

Pastor's Report:

No report

Principal's Report:

1. **Admissions and Enrollment-** The current enrollment is 110 students. The "Refer a family" is still being advertised. Families that refer new families can receive a discount off their tuition for the following year.
2. **After school programs-** Dave is excited to share that he was looking into NEXPLORE. A new program that can help bring more clubs and extracurricular activities to the school. This program offers more opportunities for students that the school currently offers. There were a total of 20 clubs and sports advertised.
3. **Building & Grounds-** Dave gave the SAC members a tour of the new wing. He is working with a few furniture and curriculum companies to see what will be the best fit for the new classrooms. Moving day will be Thursday, June 4th. Dave has already reached out to Catholic Central to see if there are any students that would like to help with the move and earn service hours. The school participated in a lockdown drill. The school resource

officer was impressed at how well the students were behaved. He gave Dave, the teachers, and the students a compliment on how well they did.

4. **Home and School-** The Francis and Patricia Houlihan Foundation were the generous donors that matched the monies earned at the auction. Thank you for this gift that supports student learning for many more generations!
5. **Liturgy-** The grades leading the upcoming school masses are as follows:
 1. May 14th at 8:45 (3rd grade)
 2. May 17th on **Sunday** at 10:30 (multi grades participating)
 3. May 21st at 8:45 (1st & 5th grade)
 4. May 28th at 8:45 (8th grade)
 5. June 5th at 8:45 (7th grade)
6. **Marketing-** Still doing the new student referral program.
7. **Middle School Schedule 2026-2027-** 5th grade will now be a part of the middle school schedule and rotate to different classes and different teachers.
8. **Observation-** Dave gave feedback on the teacher surveys from the parents and students. Both the parents and students took the teacher surveys.
9. **Personnel-** Dave hired a Kindergarten teacher. Still interviewing for a math teacher. An announcement will be made after all the hiring has been done.
10. **School Musical-** Was amazing!!! The students did a wonderful job and it was enjoyed by everyone that came to see it!
11. **School Reviews-** Dave would like the SAC members to do a review to help showcase the school and how great it is. There are currently some positive reviews and negative reviews. He would like to see more positive reviews and would like our help. The sites are Great!Schools, Niche, and Private School Review.
12. **Strategic Planning Partnership with Marquette University-** The overview of the partnership is to develop a steering committee of participants from Sfds consisting of parents, teachers, and other volunteers. The discussions would be focused around enrollment growth, catholic identity, academic excellence, facilities, long term goals, goal sustainability, and alignment of the curriculum with the NSBECS (National Standards and Benchmarks for Effective Catholic Schools). The focus groups would develop a 3-5 year strategic plan, identify the strategic direction for the plan, and implement action. The timeline would be around 9 months (Labor Day to Memorial Day).

13. Upcoming Events- 6th grade Outdoor Education @ Covenant Harbor, 7th and 8th grade field trip to the Museum of Science and Industry, Picture Book Craft Night, 7th and 8th grade Washington DC trip, Lake Geneva Library visits, Roadrunner 5K, 8th grade dinner, 8th grade graduation, Kindergarten graduation, and June 5th is the last day of school.

Teachers Report:

Mrs. Glass was the teacher representative at this months meeting. She reported that the teachers and staff were very grateful for everything the parents and Home and School did for them during teacher appreciation week. She said all the teachers and staff enjoyed the food, gifts and events. She said the students, parents, and Home and School made them feel so loved, special, and supported.

Adjournment:

The next SAC meeting will be on Wednesday, September 9th, 2026 @ 6:00pm